



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
Ancient Charities of Hertford

Purpose:
Ancient Charities of Hertford helps needy people in Hertford and the surrounding villages. Recently the majority of claims have involved requests to make homes safer for young children, provide household furniture or equipment, school uniform and requirements for education. Also, in some desperate circumstances, 'tide over' sums for food or other emergency needs.

East Herts Council Representative(s):
Cllr Rutland-Barsby

Update:
(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

4 meetings – all attended. An amalgamation of several historic small charities for the benefit of Hertford and close village residents. The maximum amount is £200. The advantage is that all trustees are contacted by email directly and a certain number respond. Assistance can be arranged in some instances under 24 hours. The type of grant is wide – single parents with requirements of domestic equipment to set up home seem to predominate. However we have paid for school trips for children and school uniform.

Update provided by: ... Suzanne Rutland-Barsby.....

Date: ... 24/04/17.....



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:

Bishop's Stortford Chamber of Commerce Committee

Purpose:

The Bishop's Stortford Chamber of Commerce has been established for more than eighty years and currently has a membership of more than 150 local businesses and organisations. Both the private and public sectors are represented, from retailers to manufacturers and from service industries to institutional bodies.

The Chamber Committee actively champions local projects and interests at local, regional and government level. The Chamber's sub-committee for Planning is active in putting forward to the District Council the Chamber's views, concerns and suggestions on various developments in and around the town.

The Committee consists of elected officers, the secretary and committee members plus co-opted representatives from the County, District and Town Councils and the Bishop's Stortford Police.

East Herts Council Representative(s):

Cllr G Jones

Update:

(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

Invited to meetings quarterly as representative of the District Council. Attended four meetings during the year including presenting a business lunch talk about the District's Economic Development Vision. The Chamber has had two Chairmen during the year, with a third recently appointed. The networking breakfasts and business lunches are their main activity.

Update provided by: G Jones.....

Date: 31 March 2017



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
CCTV Partnership Board

Purpose:

The partnership is actively pursuing a joint (East Herts, Hertsmere, North Herts, Stevenage) initiative aimed at reducing the fear of crime across the principal public, residential, retail, business and schools within the partnership. The central feature of this initiative is the 24-hour, manned CCTV control and monitoring room facility in Stevenage.

East Herts Council Representative(s):
Cllrs McAndrew, Stevenson and Williamson

Update:

(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

1 meeting per annum, I could not attend this due to attending an awards ceremony.

Hertfordshire CCTV Partnership had been successful in achieving 3 awards:

1. Certificate of Compliance the Certificate of Compliance regarding Codes of Practice from the Surveillance Commissioner
2. and two national CCTV awards in relation to Control Room Operators 2015 and the CCTV Management and Innovation Award.

Updated on incidents occurred during the year and referred to sites that could benefit from CCTV.

75% of incidents attended by police was a result of information sent to them by the partnership.

Discussion around Fly tipping and the difficulties in catching those responsible,

Update on CCTV Code of Practice amendments received.

CCTV Joint Executive Committee approved a suggestion that the partnership appoint a group accountant to undertake a cost benefit analysis to review more tax efficient ways in running the business.

Date of next meeting Oct 2017 at Hertsmere Borough Council Office

Update provided by: ... Councillor McAndrew.....

Date: ...24/04/2017.....



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
Co-Operation for Sustainable Development Board

Purpose:

The Co-operation for Sustainable Development Board supports Local Plan making and delivery for sustainable communities across geographical and administrative boundaries in West Essex, East Hertfordshire and the adjoining London Boroughs. It does this by identifying and managing spatial planning issues that impact on more than one local planning area within these communities.

The Board is an advisory body and any decisions resulting from its advice remain the responsibility of its constituent Councils. Core membership of the Board comprises of representative Councillors and Council officers from Epping Forest, Harlow and Uttlesford districts, Brentwood Borough, Chelmsford City and Essex County Council, East Herts and Broxbourne districts and Hertfordshire County Council, and the London Boroughs of Waltham Forest, Redbridge and Enfield.

East Herts Council Representative(s):

Cllr Haysey
(Substitute: Cllr G Jones)

Update:

(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

The Co-op meets to discuss issues relating to our district plans. East Herts has been chairing the meetings this year. They are well attended and an essential part of our duty to co-operate.

Meetings are held monthly. I have attended all of them this civic year.

Update provided by: ... Councillor Haysey.....

Date: ...25/04/2017.....



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
East Herts Strategic Partnership Board

Purpose:

East Herts Council Representative(s):
Cllr Jackson
(Substitute: Cllr G Jones)

Update:

(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

No report submitted

Update provided by:

Date:



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
East and North Herts NHS Trust

Purpose:
Provides a wide range of general and specialist health services to patients, managing hospitals at Hertford County, Lister, Mount Vernon Cancer Centre and the New QEII. The Trust provides services to around 500,000 people, with the regional cancer centre supporting around 2 million people. It provides care to the community with an annual budget of around £350 million and more than 5,000 staff.

East Herts Council Representative(s):
Cllr Buckmaster

Update:

(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

Number of meetings 4
Attended by me 3

Areas of priority for the Trust:

Looking at estates and shared services. Inputs to STPs

Emergency Pathway project

Discharge planning

Improving bed management & escalation

Ambulatory care, support ED and inpatient wards

ED processes and Efficiency, diagnostics,

Target of 15 minutes clinical handover from ambulance crews. Used lean Six Sigma processes to improve workflow.

Community pathways, making sure patients can be sent into community and be supported.

GP triage, working on model. I.e GP at front door deciding where patients go. Back to primary care?

If patients are directed to QE2 eg then hospital will provide transport if needed?

60% of admissions are via ambulance.

Care Quality Commission Inspection:

Issues with documentation and flows of patients. Action plan shared with CQC

Looked at plan and changes and were being embedded

Dementia support team, nurses -employed 18 nurses directly.

360 total attendances in lister per day. Approx 1/4 arrive by ambulance.

111 system also has a triage system, if in doubt go to A and E

Don't go to A and E unless you have an emergency. Can we help get message out there. To be done at public health level?

Will not discharge patients after 8pm

TRUST PERFORMANCE AND STRATEGIC UPDATE

ED admissions were up significantly on the previous year and the Trust was also finding that patients were presenting with more complex problems than had previously been the case. The Trust was not currently meeting the 4 hour ED standard, though performance had improved significantly compared with the previous year and the majority of Trusts nationally were also failing to meet this target. It was considered that, whilst ED had been busy, it felt safe and the processes and organisation of the department had improved. It was noted however that continued increases in attendances at the same rate could not be sustained with the current resources available to the Trust.

The Trust was currently off target regarding cancer performance, with referrals and demand exceeding capacity. A plan was in place to improve performance in this area. In relation to financial performance, the Chief Executive advised that that the Trust would be off target come the end of the year and that a fuller update would be provided at the Trust Board meeting on 25 January. A significant element of the excess costs was from meeting increased levels of demand. The Trust was developing work streams regarding financial grip and control and was looking at work regarding transformation in response to the challenges faced.

The Trust's performance regarding DTOC had remained comparatively good though it was noted that the figure had increased.

The Associate Director of Research & Development presented a report regarding the Trust's submission document to the University of Hertfordshire by the Trust to support a request to be awarded 'University' status. It was anticipated that there would be a wide range of benefits to the Trust through developing a partnership with the

university, including in relation to patient care. The next stage was for the application to be considered by a Validation Panel on 31 January.

QUALITY ACCOUNT

The six existing priorities were:

- Improve medication management • Introduce Human Factors
- Further reduce mortality
- Further improve stroke standards • Improve communication
- Improve nutrition and hydration

STRATEGIC – TRANSFORMATION Hertfordshire and West Essex STP document (titled 'A Healthier Future'. It was still a high level document at this stage. The aim of the STP programme was around linking up the local healthcare system in order to make the system more effective and efficient.

OPERATING PLAN

Trust's strategic aims and details of alignment with the emerging Sustainability and Transformation Plan.

The Acting Director of Strategy highlighted the areas of focus within the Trust's plan for 2017/18 and 2018/19. In relation to the focus around developing a vascular surgery network across Hertfordshire and West Essex with a vascular centre at Lister, she advised that the Trust was working on a shared bid with PAH.

Committee topics that they would like to discuss over the course of the year. The following topics were agreed:

- Discharges (inc. process) / DTOC
- Update on collaboration with PAH (to be scheduled later in the year)
- Updates on QEII and HCH, including utilisation and patient feedback
- Falls and the links with other providers regarding patients at risk of falls

Update provided by: ...Eric Buckmaster.....

Date: ...6th April 2017.....



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
East of England LGA

Purpose:
The East of England LGA is a politically-led, cross party organisation which works on behalf of the 52 local councils in the East of England to harness their collective strength to shape and serve their communities and localities.

East Herts Council Representative(s):
Cllr Haysey

Update:
(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

This group holds forum 2 or 3 times a year. They are useful and easy way to meet colleagues from other organisations.

This particular meeting commences 2-3 times a year.

Update provided by: ... Councillor Haysey.....

Date: ...25/04/2017.....



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
Four Authorities Airport Group

Purpose:
The Group consists of members & officers from East Herts, Essex, Hertfordshire and Uttlesford Councils and meets as and when appropriate as aviation issues arise.

East Herts Council Representative(s):
Cllr G Jones
(Substitute: Cllr McAndrew)

Update:
(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

No meetings held in last year

Update provided by: G Jones.....

Date: 31 March 2017.....



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
Hertford Museum Trust

Purpose:
Hertford Museum aims to collect, preserve and interpret evidence of the history of the county town and surrounding parishes in the district of East Hertfordshire for the interest, enjoyment and understanding of the local community and other visitors.

East Herts Council Representative(s):
Cllr Goodeve

Update:

If things continue as they are Hertford Museum anticipates incurring a £5k deficit this year and in subsequent years also, we are working to see what we can do to reduce/eliminate this funding gap. We have been encouraging individuals to join as patrons, as well as promoting the corporate patron and legacy schemes.

The trustees meet four times a year. In addition I have also attended meetings of the events & fundraising committee.

I have volunteered at various events eg helping children with craft work at Christmas and greeting visitors at the Seed Warehouse where the museum has a storage facility. I have also attended a number of new exhibition preview evenings.

Update provided by:Jan Goodeve.....

Date: 14.3.17.....



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
Hertford Poor's Estate

Purpose:

The prevention or relief of poverty through the making of grants. Every year the trustees receive applications from Hertford residents and, having checked their financial circumstances, those qualifying receive a cash grant prior to Christmas.

East Herts Council Representative(s):
Cllr Cousins

Update:

(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

Despite completing all my details to represent EHDC I have had no contact. However as this is particularly a seasonal charity delivering monies to the poor at Christmas I will attempt to make contact during the summer.

Update provided by: ... Steve Cousins.....

Date: ... 18th April 2017.....



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
Hertfordshire Armed Forces Covenant Board

Purpose:
The Hertfordshire Armed Forces Covenant is a commitment from public and private organisations in the county, to support the active and retired Armed Forces community living and working in Hertfordshire. The Covenant aims to encourage all citizens to support the local Armed Forces community and make it easier for Service personnel, families and veterans to access the help and support they need.

East Herts Council Representative(s):
Cllr Andrews

Update:
(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

No report submitted

Update provided by:

Date:



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
Hertfordshire Building Preservation Trust Ltd

Purpose:

- preserving buildings of architectural and historic importance
- helping to rescue buildings at risk
- organising conservation seminars, exhibitions and visits
- providing learning and outreach programmes for young people
- managing two heritage museums and a medieval hall

East Herts Council Representative(s):
Cllr Ruffles

Update:

(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

10 or so meetings attended in consequence of performing the OB role at HBPT in the past year. This includes work as a guide and custodian at Cromer Windmill.

The organisation East Herts sends me to as an 'outside body' appointee, called The Hertfordshire Building Preservation Trust, has a distinct area set up. Its boundaries are Hertfordshire's, and it has evolved and adapted during the 40 years EHC has been sending me to its meetings. Originally its core business involved its acceptance usually as a gift, a historic building which owners had found to be beyond their means to repair. These included a windmill, historic houses, 18th century school buildings, a large brick based ancient dovecote, barns, a blacksmith's forge and home with neighbouring cottage, and a prominent ancient cottage at the centre of Widford. Much of the Trust's beneficial work was on properties in East Herts, although for many years all Hertfordshire Districts and Boroughs, as Company Members, contributed to the work

and costs of HBPT.

The scene has changed. Gifts of derelict buildings don't arrive with their former frequency. HBPT has adapted. A 'trading arm' has been established (Beams) and this provides commissioned scholarly information and does commissioned research for others, but particularly for Districts and Boroughs with little in-house relevant expertise. The Trust needs an income from Beams chiefly because some historic gifts are still in its ownership and need on going care. Cromer Windmill is one of these. The Forge and Museum at Much Hadham is another. Rents from others more or less wash the faces of the properties concerned (and these include the Castle Cottages in Water Lane, Hertford).

So the life and work of HBPT in 2016 has been a challenge for its directors. Place House in Ware, now a public meeting Hall, with all the management demands that community use puts upon it, adds a richness to the portfolio of Hertfordshire Building Preservation Trust. A key consideration for us at East Herts Council must be that such a very large proportion of the work and business of this County Trust is actually in our District.

Update provided by: ... Councillor Peter Ruffles.....

Date: ... 16th January 2017.....



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
Hertfordshire Groundwork Trust

Purpose:
Groundwork East works in Hertfordshire, Luton & Bedfordshire, Cambridgeshire & Peterborough, Suffolk, Essex and Norfolk to create better places, improve people's prospects and encourage greener living and working.

East Herts Council Representative(s):
Cllr Ruffles

Update:

(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

I have attended half a dozen or so Groundwork important meetings and events in the past 12 months.

Big changes at Groundwork, but I recommend that we are careful to retain our link. The legal name for Groundwork Hertfordshire is now 'Groundwork East' and I had to travel to Ipswich for the local Groundwork Annual Review in September.

The attendance there was largely by County and 'County Level' organisations but a few other District and Borough Council Advisory Panel Members were there to hear relevant region wide presentations and to question the central administration.

However, local meetings continue and are still about Groundwork Hertfordshire and the Hertfordshire Office base remains at Mill Green Hatfield.

I speak enthusiastically about Groundwork Hertfordshire and feel we

should continue to identify with the organisation, to show our support and thereby maintain a good relationship which we can tap in to from time to time as opportunities for us to work in partnership within the East Herts District arise.

To remind us, there are three core areas of work for Groundwork East and Groundwork Hertfordshire:

Promoting Greener Working and Living through 'education' and attempts to encourage people to act responsibly and reduce natural resource use.

Improving People's Prospects by increasing the confidence, skills, well-being and employability of those furthest from the labour market, in particular young people.

Creating Better Places by engaging people to work together to make places greener and safer and healthier; and to get involved in decisions about local services.

I strongly recommend that by using officer professional links, executive member links and through our County Council's link Director, Councillor David Andrews, we also continue to send someone as an Advisory Panel link. Exchange of general intelligence between the two bodies is of mutual benefit. I greatly value what I've seen over a long period of the work of Groundwork, and admire the adapting resourceful approaches to enable it to fulfil the three fundamental purposes listed at the head of this report.

Update provided by: ... Councillor Peter Ruffles

Date: ... 16th January 2017.....



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
Hertfordshire Health and Wellbeing Board

Purpose:

The Health & Wellbeing Board brings together the NHS, public health, adult social care and children's services, including elected representatives and Hertfordshire Healthwatch, to plan how best to meet the needs of Hertfordshire's population and tackle local inequalities in health.

East Herts Council Representative(s):
Cllr Haysey

Update:

(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

The HWB considers health and social care requirements of the county. It is a statutory body and extremely worthwhile being involved. There are also away days and visits to various organisations.

There are 4 board meetings a year. I have attended all of them.

Update provided by: ... Councillor Haysey.....

Date: ...25/04/2017.....



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
Hertfordshire Lifestyle and Legacy Partnership

Purpose:

Established in March 2014 to replace the Hertfordshire Olympic and Paralympic Legacy Partnership Board, the Hertfordshire Lifestyle and Legacy Partnership (HLLP) brings partners together from across the county to developing a shared vision for sport, physical activity, recreation and culture in the county. The work of the Partnership is taken forward through four themes:

1. Physical Activity (*led by the Hertfordshire Sports Partnership*)
2. Arts and Culture (*led by the Hertfordshire Music Education Hub*)
3. Lifestyle Theme (*led by Hertfordshire County Council Public Health*)
4. Volunteering and Third Sector (*led by Third Sector Partners*)

The partnership is chaired by Hertfordshire County Council's Executive Member for Public Health, Localism and Libraries. Partners involved include Herts Sports Partnership, districts and boroughs, HAPTC, health, schools, colleges, the police and crime commissioner and community and voluntary organisations.

East Herts Council Representative(s):
Cllr Buckmaster

Update:

(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

4 meetings in Year 2 attended by me (owing to Holidays and illness)

A number of organisations through the various meetings attended and presented their strategies:

Resolving Chaos - Connect Hertfordshire: Community Hub,

- The organisation aimed to support and represent the Voluntary and Community Sector (VCS) across Herts.
- The Community Hub had currently 130 stakeholders and was still growing
- Website launch was planned in around three weeks' time.
- Hertfordshire funding fair in September was a success: 65 conversations with new organisations, 200 people listened to a talk about Connect Hertfordshire.

Youth Sport Trust (YST),

one of the key projects: the 'Girls Active - Mental Health Matters' project –and its partnership work with Herts Sport Partnership (HSP), Herts County Council (HCC) and the NHS and that it was currently running a Herts pilot project, for which the training had been run last Tuesday –it was an annual process so they would want to review progress in 6 month time.

In terms of communicating and engaging with schools, YST might be looking at bringing secondary schools together at conference,

Action:

- **Work through Herts Sport Partnership and Public Health to contact Heads of school.**

Physical Activity & Lifestyle –

Hertfordshire's response to the Sport England Strategy. They highlighted that inactivity was key for the Sport England's new direction.

Investment themes to focus on:

- Tackling Physical Inactivity
- Children & young people
- Volunteering
- The mass market
- The core market
- Local Delivery
- Facilities

However, it was not totally clear at that stage how much money would be allocated for local areas/timescale/matched funding level.

Arts & Culture, Nick Denham.

Great Place Scheme, which would fund projects in areas where there is a commitment to use culture to inspire a 'sense of place' for its residents, while also embedding arts, culture and heritage in local plans and decision-making. Arts Council England, heritage Lottery Fund and Historic England were looking to launch 12 pilots nationally, which would run for three years up to April 2020. www.greatplacescheme.org.uk. They had started mapping cultural assets in Hertfordshire in liaison with districts and boroughs through HACO.

Communication Strand

It was discussed that the partnership would benefit from setting up a communication working group to:

- Map and use available communication channels available to partners
- Produce a flyer to signpost people to what the partnership does
- Improve and refresh the HLLP webpages. For instance, make the list of partners more visible, expand on case studies, make it more personal, and use more volunteering case studies.
- Ian Morton, Nick Denham, Nathalie Calonnec and Michal Siewniak offered to be part of the working group.

Hertfordshire's Lifestyle & Legacy Partnership – Physical Activity theme

Update – February 2017

Context

There is clear and compelling evidence that an active lifestyle improves health, promotes mental wellbeing, improves quality of life, and helps promote independence. Yet large numbers of Hertfordshire residents are not gaining these benefits – around one in four adults across the county do less than 30 minutes moderate activity a week, and many more are not meeting recommended levels. Hertfordshire has a national reputation for working collectively to tackle physical inactivity across a range of organisations. But a step change is now needed.

The Department for Culture, Media & Sport launched **A New Strategy for an Active Nation** in December 2015. This strategy represents a key shift in the remit of Sport England to fund broader approaches to increasing physical activity participation. The focus will now be for people of all ages from five year olds, with a specific focus on tackling

physical inactivity in the population and across key low participating groups. Progress will be assessed through outcomes in five key domains achieved through increasing levels in inactivity

- Physical wellbeing: through increased participation levels and reduced numbers of people who are inactive
- Mental wellbeing: through improved subjective wellbeing
- Individual development: through increased levels of self-confidence
- Social & community development: through perceived levels of social trust
- Economic development: through gross value added by the sector

. The seven investment themes are:

❶ **Tackling physical inactivity** – detail as set out above

❷ **Children and young people** – new investment of £40 million in projects that support families and children to be more active. Also seeking more effective use of the Primary PE & Sport Premium, as well as a good offer before and after the school day - all supporting the drive to tackle physical inactivity

❸ **Volunteering** – increasing volunteer diversity, a new strategy, and up to £30 million over the next four years to support implementation

❹ **Taking physical activity into the mass market** – identifying and backing innovations with clear potential for growth at scale (e.g. the next parkrun especially for underrepresented groups. New ways of investing will be followed where possible, such as equity stakes, loans and profit sharing.

❺ **Supporting sport's core market** – working through national governing bodies, sports clubs and others – investing 29% of the total budget in supporting existing users and talent development

❻ **Local delivery** – at least £130million will be invested in ten local pilots in England to develop and implement local sport and physical activity strategies, with a focus on tackling physical inactivity

❼ **Facilities** – a new Community Asset Fund offers grants of £1,000 - £150,000 to support and improve existing infrastructure, as well as a strategic capital programme, for large multi-sport facilities.

Update provided by: Eric

Buckmaster.....

Date: 7th April 2017.....



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
Hertfordshire Pensions Committee

Purpose:

The Pensions Committee has been established in accordance with changes to the Public Sector Pension Act 2013. The Committee assists and supports the Pension Board in its management and governance of the Pension Fund and complying with LGPS regulations and other legal and regulatory requirements.

East Herts Council Representative(s):
Cllr Freeman

Update:

(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

I have attended all the meetings (6) called since I joined this Committee, as a non-voting representative of EHDC.

The Committee has in my view fully discharged its mandate during this time. It has held individual fund managers to account, in one case terminating a fund manager's mandate and in another case securing a substantial reduction in a fund manager's fee in light of that manager's disappointing performance.

The Committee also monitors and reports on the level of funding to cover the liabilities in the fund. In recent years the funding level has improved and is now over 90%.

The Committee has also recommended to the Board that this fund becomes part of a pooling arrangement with other local authorities' pension funds in order to secure further improvements in management

fee levels as well as an even stronger investment performance.

I have given summary reports on each meeting to our Chief Executive and our Head of Strategic Finance.

Update provided by: ... Michael Freeman

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Date: 15th March 2017

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OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
Hertfordshire Police and Crime Panel

Purpose:
The Hertfordshire Police and Crime Panel has been established to scrutinise and support the work of the Police and Crime Commissioner. The Commissioner is required to consult with the Panel on plans for policing, as well as the precept (the money collected from council tax for policing) and certain key appointments.

East Herts Council Representative(s):
Cllr Reed
(Substitute: Cllr Oldridge)

Update:
(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

No report submitted

Update provided by:

Date:



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
Hertfordshire Sustainability Forum

Purpose:

The Hertfordshire Sustainability Forum (HSF) is a county-wide strategic group of local authorities, third sector organisations and other partners working to raise awareness of environmental and sustainability issues across Hertfordshire. The Forum aims to bring together decision makers to develop environmental policies for the benefit of Hertfordshire as a whole and to raise awareness of key sustainability issues. HSF is hosted on rotation by the member authorities. It is currently hosted by East Herts District Council and meets quarterly.

East Herts Council Representative(s):
Cllr McAndrew
(Substitute: Cllr Ruffles)

Update:

(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

- There was no meetings in the current year

Update provided by: ... Councillor McAndrew.....

Date: ... 24/04/2017.....



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:

Herts Infrastructure & Planning Partnership

Purpose:

The Hertfordshire Infrastructure and Planning Partnership (HIPP) provides a forum to discuss and, where appropriate, develop a shared view and agree joint work programmes on infrastructure and planning issues of common concern. A key objective is to work co-operatively within Hertfordshire and across the county borders according to the principles of localism and the duty to co-operate.

The Partnership works together with Hertfordshire Forward, Hertfordshire Local Enterprise Partnership, the Local Transport Body for Hertfordshire, the Local Nature Partnership and other appropriate organisations in areas of shared interest to develop and where possible and necessary agree joint approaches to common issues. The Chairman, or his or her deputy, represents the Partnership as appropriate on external bodies, including the Board of the Local Transport Body for Hertfordshire.

The Partnership is not a formal decision making-body and does not fetter the decision making processes of individual authorities. If individual authorities come to a different view from any collective Hertfordshire position they will ensure that all the other authorities are duly notified.

East Herts Council Representative(s):

Cllr Haysey

(Substitute: Cllr G Jones)

Update:

(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

The HIPP forms an important basis for developing or co-ordination infrastructure requirements across Hertfordshire.

All 10 districts of the county attend.

Recently I have been part of a steering group, which is looking at the short term (to 2031) and the longer term (post 2031) requirements.

There is no real consistency in regards to the frequency of these meetings, but generally they occur every few months.

Update provided by: ... Councillor Haysey.....

Date: ... 25/04/2017.....



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
Hertfordshire Waste Partnership

Purpose:

WasteAware is the partnership of Hertfordshire's county, district and borough councils, working together to reduce, reuse and recycle Hertfordshire's waste. It promotes waste and recycling education and campaigns, providing useful tips to help be WasteAware.

East Herts Council Representative(s):
Cllr McAndrew

Update:

(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

4 meetings held quarterly and have attended all, Directos/SLT team have meetings outside of these meetings as well.

Issues covered are:

- Fly tipping
- Synergies with other authorities
- East Herts and North Herts Joint Waste partnership
- Receive updates from the other Hertfordshire authorities
- Other authorities implementing garden waste charges

Update provided by: ... Cllr McAndrew.....

Date: ... 19/04/17.....



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
Historic England – Heritage Champion

Purpose:

A Heritage Champion's role can be very wide and varied but at its core is being a voice for heritage locally. The champion represents local views on heritage within the authority, can help influence planning decisions and support the local historic environment services (both archaeological and historic buildings conservation officers). Champions can make sure that local plans and strategies capture the contribution that the local historic environment can make to the success of an area. It is up to each Heritage Champion to interpret the role in a way that fits with the Champion's own interests and position, along with local conditions.

East Herts Council Representative(s):
Cllr Ruffles

Update:

(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

Historic England (previously English Heritage) informs all Champions chiefly by correspondence and advisory glossy brochures.

At East Herts, I have frequently interjected a 'heritage' angle in debate. At Executive meetings, and informally with officers, I've been able to underline how hugely important the Council's re-appraisal programme for all of its large number of Conservation Areas is continuing to be, and to congratulate leadership on the Council's commitment to the major and costly exercise.

I speak in public very frequently about Historic East Herts, especially its ancient villages and towns and I transfer current knowledge through my

Champion role into associated work at Hertfordshire Building Preservation Trust, at Bedfordshire and Hertfordshire Historic Churches Trust, at Hertford Museum, and through Social Media including, more widely, the business of the Railway Heritage Trust. I worked closely with a particularly experienced Conservation Area appraiser over the full twelve month period of this report, as he re-assessed the Hertford Conservation Area where I have good local knowledge.

Update provided by: ...Peter Ruffles.....

Date: ...17th March 2017.....



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:

Lee Valley Regional Park Authority

Purpose:

Lee Valley Regional Park Authority runs award winning open spaces and sports venues along the 26 mile long, 10,000 acre park. The park was created by a unique Act of Parliament as a “green lung” for London, Essex and Hertfordshire. Its approach is to be community focused and commercially driven, to work with partners to produce a unique combination of activities, sights and experiences.

East Herts Council Representative(s):

Cllrs Haysey and McAndrew

(Substitutes: Cllrs Cutting and Stevenson)

Update:

(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

East Herts has 2 representatives on the LVPA board. They meet every 2 months, with other committees and working parties as well. I have attended all except 2 meetings, Graham McAndrew ensures we have representation at all meetings.

Update provided by: ... Councillor Haysey

Date: ...28/04/2017.....



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
LGA District Council Network

Purpose:
The District Councils' Network is a cross-party member-led network of all 201 district councils in England. As a Special Interest Group of the Local Government Association (LGA), it provides a national voice for district councils within the LGA. It lobbies central government, the political parties and other stakeholders directly on behalf of its members, as well as commissioning research, providing support, and sharing best practice.

East Herts Council Representative(s):
Cllr Jackson
(Substitute: Cllr Haysey)

Update:
(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

No report submitted

Update provided by:

Date:



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
LGA General Assembly

Purpose:
A politically-led, cross-party organisation that works on behalf of councils to ensure local government has a strong, credible voice with national government. It aims to influence and set the political agenda on the issues that matter to councils so they are able to deliver local solutions to national problems.

East Herts Council Representative(s):
Cllr Jackson
(Substitute: Cllr Haysey)

Update:
(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

No report submitted

Update provided by:

Date:



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
Local Government Information Unit Assembly

Purpose:
The LGiU is a membership organisation, providing information, research and other services to over 150 councils, trade unions, universities and other organisations.

East Herts Council Representative(s):
Cllr Jackson
(Substitute: Cllr Haysey)

Update:
(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

No report submitted

Update provided by:

Date:



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
Local Enterprise Partnership

Purpose:
Hertfordshire Local Enterprise Partnership (LEP) is focused on helping to drive forward sustainable economic growth – with local business, education providers, the third sector and the public sector working together to achieve this. It helps to foster the relationships for partnership working to flourish.

East Herts Council Representative(s):
Cllr Haysey

Update:

(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

The LEP board meets regularly and considers the funding requirements of projects for the county.

There are 4 main board meetings a year.

Update provided by: ... Councillor Haysey.....

Date: ...25/04/2017.....



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:

London, Stanstead, Cambridge Corridor (LSCC)

Purpose:

The London Stansted Cambridge Corridor Consortium is a partnership of public and private organisations covering the area north of Tech City, the City Fringe, Kings Cross, and the Olympic Park, up through the Lee Valley and M11/A10, and West Anglia Rail corridors to Harlow and Stansted, and through to Cambridge. The partnership was formed to organise and promote what is a clear economic area, with strong inter-connections; commuting to work and learn patterns, clusters of industries and supply chains.

East Herts Council Representative(s):

Cllr Haysey

Update:

(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

I am deputy chair at the LSCC. The LSCC has made enormous progress this year in developing a coherent message for promoting growth along the corridor.

The LSCC board meets at least 4 times a year. There are also training sessions and adhoc presentations which I normally attend.

Update provided by: ... Councillor Haysey.....

Date: ... 25/04/2017.....



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
Network (Riversmead) Councillor Forum

Purpose:

The Councillor Forum is an arrangement where Ward Councillors meet with Housing Association management staff on a quarterly basis to discuss Housing matters of a general/ mutual interest and also on occasion specific issues.

East Herts Council Representative(s):
Councillors where wards affected by the Association

Update:

(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

No report submitted

Update provided by:

Date:



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
Network (Riversmead) Housing Local Area Panel

Purpose:

Local Panels have responsibility for linking the local involvement structures with the overall Network Housing Group. To ensure the local voice is heard at a higher level with the opportunity for it to be raised up to the Customer Services Committee. The Panel sets local priorities, makes decisions on local issues, monitors local service delivery and makes recommendations to resolve issues at a local level.

East Herts Council Representative(s):
Cllrs Moore and Standley

Update:

(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

One of the main issues being considered by the OB at the moment are rent arrears and the benefits cap which has been introduced. Many tenants are unable to afford their rent and arrears are important issues for the landlord. Network Welfare Department gives advice to tenants regarding benefits available and how to go about claiming them.

The price of rents is an issue for local authorities because many of the homes coming on to the market are high and some families are experiencing great difficulty making ends meet. The housing association is generally sympathetic and supporting, but sometimes makes repossession when there is no resolve with the tenants.

The housing association has involvement in new developments both in London and East Herts. There will be a tour arranged shortly where representatives from both London and Hertfordshire will be invited to

attend a viewing of the development sites.

I attended a training session on 11th March 2017 where many of these issues were discussed and group work took place with local panel members and Network Housing staff.

I have attended three local panel meetings during the year and one full day's training. Many of the local panel meetings clash with the DMC and I have no alternative but to send apologies.

I have asked if the day could be altered to a day other than Wednesday and let's hope that this will be taken on board by the local panel.

I do however attend the Network meetings for Councillors in Yeomans Court and also attended a one day training there.

The reorganisation within Network Housing formally Riversmead has meant it is now more difficult to make contact with officers regarding complaints and comments. However being on the panel with officers and tenants is a positive way of ensuring that East Herts tenants continue to have a voice. We would very much like to continue to represent East Herts.

Update provided by: ... Cllr Roz Standley and Cllr Patricia Moore.....

Date: ... 11/04/17.....



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
PATROL

Purpose:

The joint committee of England and Wales (outside of London) for the civil enforcement of parking and traffic regulations outside London. It deals with the enforcement of parking tickets as well as parking and bus lane regulations for councils that are in the Civil Enforcement Scheme.

East Herts Council Representative(s):
Cllr G Jones

Update:

(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

Quarterly meetings, regularly attended by EHC representative.
Rollout of online appeal system for Penalty Charge Notices for all local authorities within the year

Update provided by: G Jones.....

Date:31 March 2017.....

attend a viewing of the development sites.

I attended a training session on 11th March 2017 where many of these issues were discussed and group work took place with local panel members and Network Housing staff.

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Update provided by: ... Cllr Roz Standley and Cllr Patricia Moore.....

Date: ... 11/04/17.....



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
Sele Farm Community Centre

Purpose:

The management committee oversees the running of the hall which is hired by local communities for their own personal use or for clubs, etc, that use the hall on a regular basis.

East Herts Council Representative(s):
Cllr Cousins

Update:

(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

Meetings are held quarterly with AGM in May. Since taking over from Cllr Henson all meetings have been held on the same evenings as District Council Meetings. I have however kept in touch through copies of minutes and my involvement in Sele Neighbourhood Plan. We are currently reviewing usage and variety of groups allowed access. I am attending next AGM in May.

Update provided by: ... Steve Cousins.....

Date: ... 18th April 2017.....



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
Stanstead Airport Community Trust

Purpose:

A registered charity that holds the trust fund and its income and makes grants to organisations in Hertfordshire and Essex for community benefits, including schools, education, sport, employment, skills training and other projects that have a real impact on people's lives.

East Herts Council Representative(s):
Cllr Hollebon

Update:

(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

STAC met twice last year in Foakes Hall, Great Dunmow, Essex. I attended both meetings. Since Manchester Airport Group (MAG) took over Stansted Airport they have wanted to change the makeup of the Trustees. Agreement has yet to be finalised by Legal Reps, but STAC are complying with the new Trustee format. East Herts Council will continue to be represented on this Trust (currently myself). Meetings are now to be held three times a year and the venue for these meetings has changed to an office suite based in the confines of the Airport grounds. This location suits MAG and also me I have to say as I will save on petrol/mileage which I never claim for. I missed the first meeting in January this year due to ill health. The new Trustees have been appointed and ratified by STAC/MAG. The Trust continue to have the financial support of MAG. Thousands of Pounds have/are distributed to many Groups within the Trust's radius which they support. Would like to see more Clubs/Groups apply for funding from this side of the District.

Update provided by: ... Councillor Hollebon.....

Date: ... 16th March 2017.....



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:

Stansted Airport Consultative Committee

Purpose:

Provides community consultation in regard to the workings of Stansted Airport. Its specific terms of reference are:

1. To consider, scrutinise and advise on matters primarily concerning the management and administration of the Airport.
2. To consider the impact of the Airport on the local community, the economy and the environment.
3. To consider matters affecting the experience of Airport users including in particular passengers.
4. To consider the corporate affairs of the Airport.
5. To promote an informed understanding of airport operations and of their impact on communities of interest.
6. To consider matters specifically referred by interests represented on the Committee, by the management of the Airport or by the Government.
7. To share ideas and consider best practice from other airports and organisations.
8. To liaise with other Airport Consultative Committees on matters of common concern.
9. To make representations to the Government and other organisations as appropriate and
10. To take any action incidental to any of the above terms of reference, including co-options, the establishment of Working Groups and nominations to Outside Bodies.

East Herts Council Representative(s):

Cllr G Jones

Update:

(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

STACC has four main meetings a year as well as four meetings of its User Experience Group, of which I am also a member. I have attended 11 meetings during the year including a visit to the Consultative

Committee at Birmingham Airport. STACC has been dealing with the issues raised in the rapid growth of the airport including new set-down and pickup arrangements, Security, Immigration Control, a new Arrivals building, night flights and the improved tracking of flight take-off for noise.

Update provided by: G Jones.....

Date: ...2nd April 2017.....



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
Strategic Aviation Special Interest Group (SASIG)

Purpose:

SASIG is a group of Local Authorities from across the country, all with an interest in strategic aviation issues. SASIG works to ensure that UK aviation policy is implemented in a manner that reconciles economic, social and environmental issues.

SASIG's objectives are:

- to promote the need for long-term, sustainable aviation policies that lead to a reduction in the environmental impact of aviation whilst securing appropriate social and economic benefits;
- to increase understanding of the local and global impacts of aviation on the environment and communities;
- to identify and promote the changes needed to move towards sustainable aviation practices within the industry and Government; and
- to work with other organisations and the Government on the formulation of policy advice.

East Herts Council Representative(s):
Cllr G Jones

Update:

(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

Quarterly meetings, regularly attended by EHC representative. Overriding issue this year has been the decision on the third London runway and the longer term implications for Stansted.

Update provided by: G Jones.....

Date: 31 March 2017.....



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
Visit Herts Partnership Group

Purpose:
Visit Herts is the official tourism service for Hertfordshire, working with attractions, accommodation and destinations across the county to promote Hertfordshire to local, national and international visitors. Visit Herts (part of destination management specialists Go To Places Ltd) works in partnership with Hertfordshire County Council and Hertfordshire Local Enterprise Partnership, as well as district councils, transport providers and tourism businesses.

East Herts Council Representative(s):
Cllr G Jones

Update:
(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

Appointed to the Board during the year, as representative of the Hertfordshire Leaders Group. Attended two meetings.
Continue to raise the profile of Visit Herts, publicise its marketing activities, such as Herts Big Weekend, and encourage new funding partners.

Update provided by: G Jones.....

Date: 31 March 2017.....



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
Ware Charities

Purpose:

Relief in need, poverty, sickness, education. Applicants must reside in the town of Ware and parishes of Wareside and Thunderidge. Promotes education/training, health and the prevention or relief of poverty, by making grants to individuals and organisations.

East Herts Council Representative(s):
Cllr Pope

Update:

(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

The Trustees meet four times a year. It is a sign of the times that the Trustees are being asked to consider an ever increasing number of financial hardship related applications.

Ware Charities derives the majority of its income from its freehold interest in 75, High Street Ware (HSBC were the tenant). Following the closure by HSBC of its Ware branch, the Trustees have been considering the options available.

Update provided by: Mark Pope

Date: 6 April 2017



OUTSIDE BODY – ANNUAL UPDATE

Outside Body:
Wodson Park Sport & Recreation Association

Purpose:
Wodson Park Sports and Leisure Centre is owned and operated by Wodson Park Trust, a community based charity providing sports and recreation facilities for the people of East Hertfordshire. Its mission is to inspire and support sustainable, healthy lifestyles, by providing opportunities for everybody within East Hertfordshire to participate in a wide range of safe and affordable sports and leisure activities.

East Herts Council Representative(s):
Cllrs Andrews, Ballam, Goodeve and Pope

Update:

(Please give a brief summary of the main issues considered by the OB during the previous year, including the number of meetings/events held and the number attended by you)

Trustees have met four times and have attended all meetings. Wodson Park fully used. Activities from toddlers to people in their 90's. We are constantly reviewing activities and classes to assess, value, popularity. Assessing what should be increased, should any be discounted. All buildings outside pitches and equipment discussed to ensure good conditions. Necessary repairs and refurbishment.

Update provided by: ... P R Ballam.....

Date: ... 15th March 2017.....